



THE OJAI RETREAT

a hilltop getaway with panoramic views

Shangri-La Terrace Rental Rates

<u>Fee Description:</u>	<u>Weekdays:</u> <u>Monday-Thursday, 11 am - 7 pm</u>	<u>Weekends:</u> <u>Friday 11am - 3pm, Sunday 1 pm - 7 pm</u> <u>(Saturdays 11am - 3pm)</u>
Hourly rate per event*	\$ 60.00	\$ 80.00
Maximum rental time per day 4 hrs.:	\$240.00	\$320.00

*If the group is above 50 people, the rate is doubled.

Additional Fees:

- The lessee/group organizer is responsible for set-up and removal of chairs, clean-up after event, etc... Chairs: may use retreat's if nec. If not, you need to arrange directly with 'Ventura Rental Co.' or others.
- No charge for 1/2 hour prep before event and 1/2 hour take-down and clean-up after event.
- If The Ojai Retreat staff is needed for set up and clean up: \$20 per hour, per staff member.
- Maximum capacity: 60 people.
- Due to our retreat **setting (with bedrooms on site), only groups with quiet activities are accepted.**
- **NO SMOKING, NO CHILDREN UNDER 12, NO PETS PLEASE. There will be fees charged if these policies are not adhered to. Thank you.**
- **OJAI SUITE** guestroom must be booked by rental party due to close proximity to venue.
- If damage to area from event, costs will be applied.
- Agreement form must be signed on booking date with the deposit of \$100.00 paid.
- **Rental Agreement:** see separate sheet please **(a reservation becomes final only after the Rental Agreement is signed, deposit submitted and rental fees paid in full).** Thank you.

Waterfall Garden Rental Rates

<u>Fee Description:</u>	<u>Weekdays:</u> <u>Monday-Thursday, 11 am - 7 pm</u>	<u>Weekends:</u> <u>Friday 11am - 3pm, Sunday 1 pm - 7 pm</u> <u>(Saturdays 11am - 3pm)</u>
Hourly rate per event*	\$ 50.00	\$ 60.00
Maximum rental time per day 4 hrs.:	\$200.00	\$240.00

*If the group is above 50 people, the rate is doubled.

Additional Fees:

- The lessee/group organizer is responsible for set-up and removal of chairs, clean-up after event, etc... Special style chairs are to be used, so as not to damage the lawn. These need to be rented directly by you from a vendor, for instance 'Ventura Rental Co.' since we do not supply.
- No charge for 1/2 hour prep before event and 1/2 hour take-down and clean-up after event.
- If The Ojai Retreat staff is needed for set up and clean up: \$20 per hour, per staff member.
- Maximum capacity: 60 people.
- Due to our retreat setting (with bedrooms on site), **only groups with quiet activities are accepted.**
- **NO SMOKING, NO CHILDREN UNDER 12, NO PETS PLEASE. There will be fees charged if these policies are not adhered to. Thank you.**
- If damage to Waterfall Garden (lawn etc....) from event, costs need to be applied.
- Agreement form must be signed on booking date with the deposit of \$100.00 paid.
- **Rental Agreement:** see separate sheet please **(a reservation becomes final only after the Rental Agreement is signed, deposit submitted and rental fees paid in full).** Thank you.