



THE OJAI RETREAT

a hilltop getaway with panoramic views

Mountain View Patio Rental Rates

Fee Description:

	<u>Weekdays:</u> Monday-Thursday, 11 am - 9 pm	<u>Weekend:</u> Sun only 11 am - 9 pm latest
Rate per hour for the first two hours:	\$ 80.00	\$ 100.00
Hourly rate thereafter:	\$ 60.00	\$ 80.00
Maximum rental time per day = 4 hours:	\$ 280.00	\$ 360.00
Depending on nature of event		

The Mountain View Patio can only be rented for limited hours agreed upon with the office in order not to disturb private guests in nearby rooms.

- **Meeting Room space rental only. This does not include the use of the Living/Conference room. Please see separate rate sheet.**
- Full payment is due upon signing of the Agreement form.
- No use of kitchen (except for food storage) due to strict Ventura County Regulations.
- **The lessee is responsible for set-up, removal and replacement of furniture and clean-up.** Please ensure you remember the layout of the space to refer to for replacement of furniture. Please leave the space as you found it.
- No charge for 1/2 hour prep before event and 1/2 hour take down after event.
- **If The Ojai Retreat staff is needed for set up and clean up (when available): \$20 per hour per person.**
- NO SMOKING, no children under the age of 12, no pets please.
- **The above prices are for groups of up to 50 people.**
- **For larger groups of 51-100 people the rates listed above increase by 50%.**
- Client is responsible and makes own provisions for any sound equipment.
- *Projection screen and white board:* no charge (client sets up and takes down).

Additional Information:

- **Departure times for evening events: THE EVENT HAS TO END BY 9 PM.** Participants and organizers need to leave the property quietly and have everything left clean and in the same order as you found it, otherwise additional fees will incur.
- **Sundays: the Conference Room may only be rented for quiet events between 11 am – 9 pm due to on site private guests unless the Conference Room is booked in conjunction with the entire property, as a package.**
- **Maximum capacity** for events: up to 100 people.
- Due to our retreat setting (with bedrooms on site), **only groups with quiet activities are accepted.**
- **Special Events** (i.e., concerts, special dinners, etc.): **an additional fee applies depending on the nature and duration of the events).**

Rental Agreement: The reservation becomes final only after receipt of the separate signed Rental Agreement and full payment.